

**STATE ENHANCED 9-1-1
ADVISORY COMMITTEE
MEETING MINUTES
MAY 20, 2004**

Members Present:

Chair, Chris Fischer, *Association of Public-Safety Communications Officials (APCO)*
Mike Akin, *Association of Washington Cities - West*
Dan Aycock, *Member at Large*
Rebecca Beaton, *Washington Utilities Transportation Commission (WUTC)*
Dave Cowardin, *Washington State Association of Fire Chiefs*
Marlys Davis, *King County*
Stephanie Fritts, *Rural Counties - West*
Jon Kaino, *Washington State Association of Counties - West*
Marty Knorr, *Washington State Patrol (WSP)*
Chris Mace, *Washington Association of Sheriffs and Police Chiefs*
Lynn Mell, *Wireless Carrier - T-Mobile USA*
Lorlee Mizell, *Urban Counties - East*
Jim Potts, *Fire Protection Policy Board*
Dennis Snook, *Washington State Association of Counties – East*
Eric Torgeson, *Verizon*
Markus Volke, *Qwest*

Alternate Members Present:

Ron McAfee, *Urban Counties – West*
Jerry Newcomer, *Washington State Ambulance Association*
Steve Reinke, *Rural Counties - East*
Tom Shaughnessy, *National Emergency Number Association (NENA)*
Patti VonBargen, *Association of Washington Cities - East*

Guests Present:

Ben Keller (*Garfield*), Keith Flewelling (*Clark*), Pam Boad (*Mason*), Darlene Mainwaring (*Kittitas*), Kathy Miller (*Qwest*), Deanna Wells (*Cowlitz*), and Dave Magnenat (*Kitsap*).

County Coordinators Present:

Kellie Ottmar (*Adams*), **Patti VonBargen** (*Asotin*), Eileen Ervin (*Chelan*), Naomi Riggins (*Clallam*), Roger Trump (*Columbia*), Cindy Barnd (*Cowlitz*). Dennis English (*Douglas*), Virginia Boyd (*Garfield*), Mary Allen (*Grant*), Peggy Fouts (*Grays Harbor*), **Tom Shaughnessy** (*Island*), Tracy Stringer (*Jefferson*), **Marlys Davis** (*King*), **Ron McAfee** (*Kitsap*), **Steve Reinke** (*Kittitas*), Shirley Chapple (*Klickitat*), Kate Rico (*Lewis*), **Mike Akin** (*Mason*), Kim Scott (*Okanogan*), **Stephanie Fritts** (*Pacific*), Deb Welsh (*Skagit*), Dan Bardsley (*Wahkiakum*), **Dan Aycock** (*Walla Walla*), and **Patti VonBargen** (*Whitman*).

State Office Staff Present:

Bob Oenning, Kurt Hardin, Catherine Bartholomew, Dave Irwin, William Boyd, and Teresa Lewis.

ACTION ITEMS from May 20, 2004 Meeting

- ♦ ***Dave Cowardin motioned to approve the minutes from the April 15, 2004 meeting as amended. Jim Potts seconded the motion. The motion carried.***
- ♦ ***Dave Cowardin motioned to accept the changes to the By-Laws as written. Dan Aycock seconded the motion. The motion carried.***
The State Office will send out the revised By-Laws. *Completed – Emailed on May 24, 2004*
- ♦ ***The State Office will send out their comments on the FCC VoIP document.***
Completed – Emailed out on May 26, 2004 [ENCL 16]

Welcome and Introductions:

Chris Fischer called the meeting to order at 9:35 a.m. Members and guests introduced themselves.

Chris Fischer presented Dennis English, Douglas County E911 Coordinator, with a plaque for his on-going dedication to the E911 community and for his service as the alternate representing the Washington State Association of Sheriffs and Police Chiefs on the E911 Advisory Committee.

Review and Approval of the Minutes (April 15, 2004): ***Dave Cowardin motioned to approve the minutes from the April 15, 2004 meeting as amended. Jim Potts seconded the motion.*** First page, under Members Present, remove *Vice* from Chris Fischer's title. On page 2, eleventh bullet, replace *MSAG salaries* with *mapping administration* and then again on page 6, fifth paragraph in the motion. ***The motion carried.***

Old Business:

The proposed changes for the E911 Advisory Committee By-Laws were discussed ***[ENCL 1]. Dave Cowardin motioned to accept the changes to the By-Laws as written. Dan Aycock seconded the motion. The motion carried.*** The State Office will send out the revised By-Laws.

SUBCOMMITTEE REPORTS:

Wireless – Marlys Davis:

William Boyd presented the FCC report as of May 2004 ***[ENCL 2].***

Phase I and Phase II Service Agreements – Marlys stated new versions of the service agreements from T-Mobile have been sent to the counties. This includes the new language regarding not asking for carrier cost recovery. A new version of the Verizon service agreement was sent out that included some sample language regarding cost recovery. The State E911 Office is still working on the language with the Attorney General's Office on carrier cost recovery.

Carrier Cost Recovery – Kurt Hardin reported several legislators have contacted the State E911 Office about carrier cost recovery. Kurt said that the Military Department will host a forum for the legislators on carrier cost recovery and E911 issues at Camp Murray sometime in June or July, with the approval from The Adjutant General Timothy Lowenberg). Kurt stated that carrier cost recovery would be put on hold until after the legislator forum. The question was raised as to who would be invited to attend this forum. Invitations will be extended to the Association of Counties, a representative for the rural and urban counties, state legislators and State Office staff. Discussion ensued that maybe representatives from other states that have already dealt with this issue be invited too. *A request was made for this issue to be added to the June Coordinator Forum.*

Marlys Davis presented the Phase I ***[ENCL 3]*** and Phase II ***[ENCL 4]*** county status color charts. Information updates should be forwarded to Lorri Hergert at L.Hergert@emd.wa.gov. Information may be accessed on the website located at <http://emd.wa.gov/2-e911/wireless/04-cvr-maps.htm>.

Default Routing by MSC – Marlys reported that there is still a struggle with default routing. Jerry Foree of Qwest was at the May Wireless Workgroup meeting to explain how exactly it works. Carriers

however are telling them that it actually works a different way. The workgroup requested that Jerry Foree and the carriers get together and agree on how the default routing works and present it at the June Coordinator Forum.

Class of Service for Wireless - Marlys stated there is an attempt to standardize to use WRLS statewide for Phase I capable carriers. There is still a tremendous amount of CELL and MOBL being displayed. CELL was put into place 10 years ago for Washington State ANI. There seems to be a problem trying to get rid of it, but it is currently being worked on. Jerry Foree has been working with Intrado and developed a procedure for the carriers to follow to correct that class of service being used. The wireless class of service that was commonly used was CELL when ANI only was delivered. MOBL was also used where trunking was installed for wireless. For carriers that are Phase I implemented, the state standard class of service for Phase I calls are WRLS.

There seems to be another problem with the suppression of latitude and longitude on Phase I calls. Currently carriers are sending the lat/long of the towers for Phase I. Some of the PSAPs do not want to see lat/long unless it is for the caller's location and not for the tower while other PSAPs do. The wireless is of the opinion that both options should be available.

Testing – Marlys reported extensive testing at implementation for Phase I & II. Marlys stated the testing should not stop upon completion of implementation, but should be an ongoing operational item. Testing has become an issue for the PSAPs. Marlys asked that the PSAPs coordinate with the carriers, allow only one test to be conducted at a time, and require testing to occur during non-busy hours.

Marlys distributed the King County Wireless E-911 PSAP Response Policy **[ENCL 5]**. There was a change to the last bullet.

The State E911 Office plans to publish a news release in early July on the status of Phase I & II implementation in Washington State.

Marlys passed out the King County public education campaign regarding accidental 9-1-1 dialing **[ENCL 6]**

Marlys reported that prepaid wireless is becoming more popular. More people like the idea having a cell phone without a wireless carrier contract. The prepaid wireless tax is collected at the time the phone is purchased and each time the owner purchases more minutes as part of the cost. The FCC requires all phones (including prepaid) to meet the Phase I & II standards.

The State E911 Office has talked to the Department of Revenue (DOR) and verified that the carriers are remitting the 9-1-1 tax on prepaid wireless at the point of sale and every time minutes are recharged. The State E911 Office has also verified with DOR that they are not looking at a county tax on prepaid wireless. The question is whether or not the carrier is submitting the tax to the county.

Marlys stated the King County Prosecuting Attorney is requesting a written explanation from DOR on how the existing RCW includes prepaid wireless. The RCW states that the 9-1-1 tax is submitted on a monthly basis. Since this is not how the prepaid wireless is being submitted, the King County Prosecuting Attorney is unsure how the RCW can cover prepaid wireless 9-1-1 tax. Kurt Hardin stated that as soon as the policy comes from DOR it would be distributed to the counties. Kurt stressed that the State Attorney General is adamant that prepaid wireless is part of the 9-1-1 wireless tax within the RCW.

VoIP is growing within Washington State. Marlys discussed the highlights of document, *King County E-911 Program Office VoIP 911 Issues* **[ENCL 7]**.

She also reported on The VON Coalition and NENA document, '*Public Safety and Internet Leaders connect on 911*' [ENCL 8]. Marlys requested that the State E911 Office to write a letter to the National Emergency Number Association (NENA) requesting them to stop providing PSAP phone numbers in Washington State. She would rather have the VoIP providers contact the counties directly. Marlys passed out the State E911 Office letter to NENA [ENCL 9]. Marlys also handed out a copy of a letter from AT&T to the Seattle Police Departments [ENCL 10]. Marlys said that due to the national announcements from NENA, the FCC and VON about VoIP is working with 911, the State has to accept 9-1-1 calls from VoIP users and to somehow make it work.

Marlys reported that she had discovered from Intrado that VoIP calls come into the wireless PSAPs even though they look like a wireline call. She asked Intrado to make sure the Washington State Patrol PSAPs are not receiving any VoIP calls. Intrado will be working to rectify this problem. Marlys stated that at this time (we) have no other choices then to provide 911 service on a temporary basis until the 911 standards are established regarding VoIP. Discussion ensued regarding this issue.

Strategic Planning – Wayne Wantland:

Roger Trump reported that significant progress has been made and the committee plans on reporting out at the June Advisory Committee with the final document.

Training – Chris Fischer:

Chris referred to the WSCJTC Quarterly Report for the period of January – March 2004 [ENCL 11] for report out activities. The Training subcommittee was tasked with looking at reimbursable expenses as they relate to training. The subcommittee finalized the training policy. It was handed out for discussion [ENCL 12]. Chris went through the policy and explained the rationale behind the decisions reached. Discussion ensued. Chris reminded everyone that this is just a recommendation. This policy will be discussed at the June Coordinator Forum and finalized there. The subcommittee will bring the finalized policy back to the June Advisory Committee meeting for adoption.

Equipment Maintenance - Tom Shaughnessy:

Tom Shaughnessy reported the subcommittee will bring the draft policy to the June Coordinator Forum for discussion and finalization. Tom stated that the outcome would be reported at the June Advisory Committee.

STATE OFFICE REPORTS:

Financial Status:

Catherine presented the county color charts depicting county expenditure status. The maps show counties are spending the money. Catherine reminded the counties that wireless implementation goes away at the end of June 2004. This slide represents the overall spending for the year [ENCL 13]. The Wireline and Wireless Fund Biennium chart [ENCL 14] shows how the budget is as of March 31, 2004. Catherine said the FY05 contracts were e-mailed out to all but two counties. As of today, both wireless and wireline are fully funded, but the state budget has not been completed. If funding levels change, counties will be notified.

Legislative Issues:

911 Legislation – Bob Oenning noted that Senate Bill 1250 has been put on hold at this time. Once it does pass there will be appropriation needed.

FCC – Bob Oenning announced that Voice over Internet Protocol (VoIP) deadline for the FCC comments is **May 28, 2004**. The State Office will be making comments and sending to the FCC. A request was made that the State Office send its comments to the counties so the counties may add additional statements.

Bob reported that the FCC subcommittee, Network Reliability and Interoperability Commission (NRIC) VII will release an outage report in June 2004.

NEW Business:

Deb Welch, Skagit County, reported that National APCO selected Chris Fischer as Communications Center Director of the Year. Out of 1600 directors, Chris was chosen to be recognized as Director of the Year.

Peggy Fouts reminded everyone that APCO will host a luncheon at the June Coordinator Forum on June 3, 2004. Flyers are available on the table **[ENCL 15]**.

Chris Fischer reported that a KIRO Channel 7 news clip reported on 9-1-1 and cell phones featured in Kitsap County. A written transcript of the report is located on the KIROs website at www.kirotv/consumer/331580/detail.htm. There was a request that the video be showed at the June Coordinator Forum. The State Office will see if this is a possibility.

The next meeting will be held THURSDAY, JUNE 24, 2004 at THE RADISSON SEATAC HOTEL.